YOUR PTE
DIGITAL BADGE

How to use your PTE Digital Badge

"Please read and follow this guidance accordingly"

As part of your awarded accreditation for PTE, you will be issued with a digital badge.

This badge can be displayed on the following online platforms:

Your Company Website

Twitter

LinkedIn

Facebook
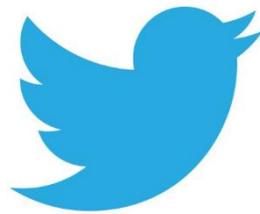
In order to obtain your badge details, you will need to nominate a colleague for the badge to be shared to.

We will email you to advise that your organisation has been awarded its digital badge.

The nominated colleague will then receive an email with the subject line "Provider of Training Excellence – T9XXX"

The email will look like this:
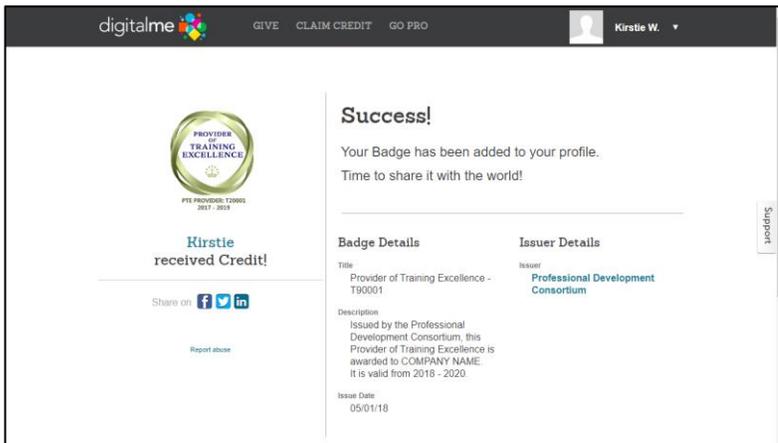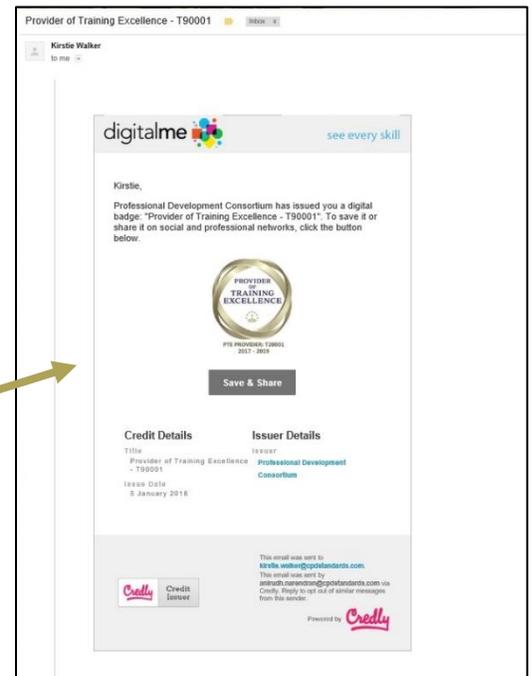
You will need to click the 'save and share' button in the email, this will direct you to https://digitalme.credly.com... And will ask you to create an account with a password.

Once you have set up an account your digital me account page should display as per this example on the left:

This is your 5-digit provider number to share and display your digital badge externally.

Next, you need to select the down arrow on the top right next to the account name, so that the following menu appears. From the drop down menu select 'My Credit'
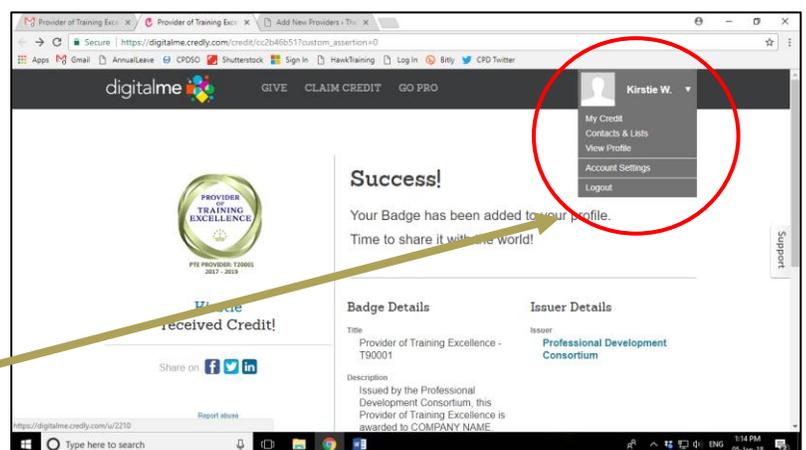
Provider of Training Excellence by the
THE PROFESSIONAL DEVELOPMENT CONSORTIUM LTD
T: 0203 745 6463 W: www.providerofexcellence.com

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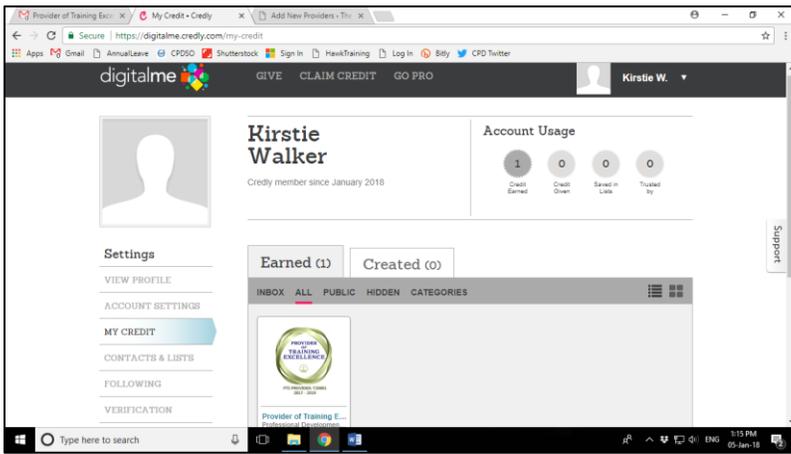
You will then be directed to your account page, shown on the left:

To share your badge externally;

Now hover your mouse over the badge and click the share ![share icon] symbol as per the picture here:
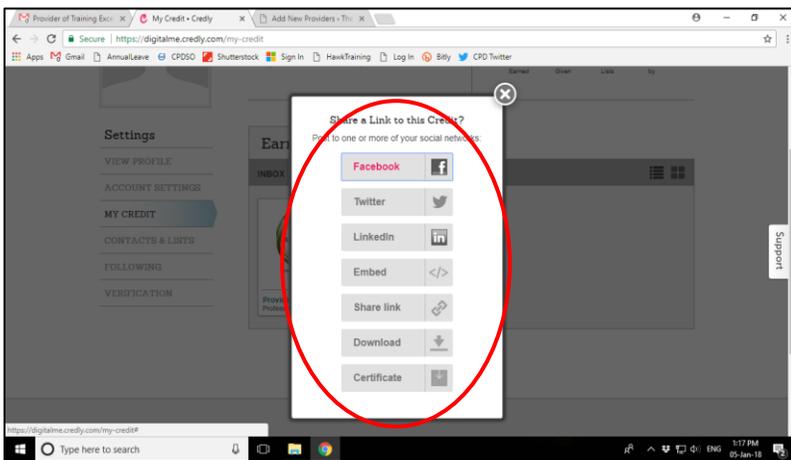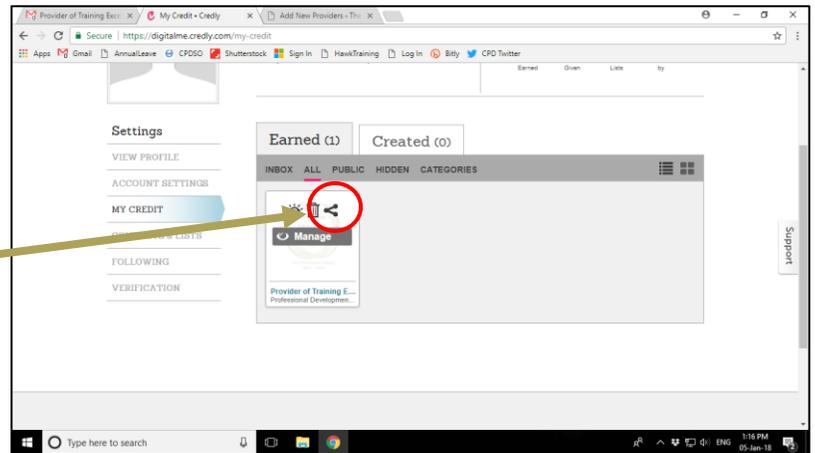
The following 'share' options will appear:

These options enable you to display the badge on your company website or social media pages.
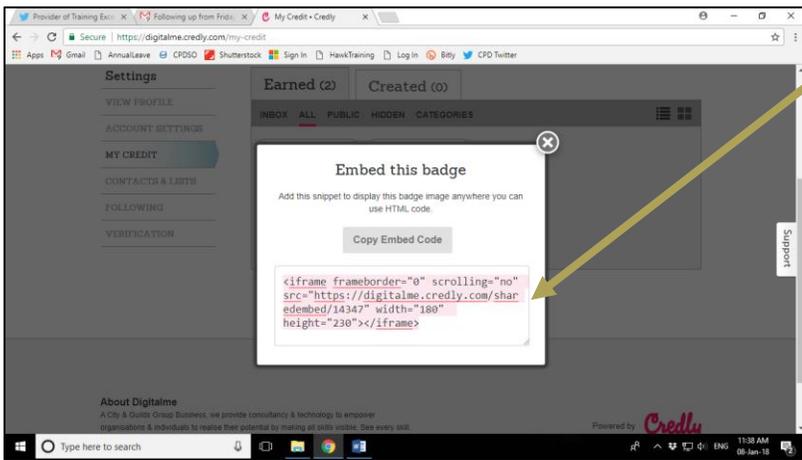
After clicking on the desired option, please copy the embedded html code, and send to your IT administrator/ department or agency.

This HTML code can then be inserted into the back end of your website or blog and will display the badge!

To display the badge on your social media, please click either the Facebook, Twitter or LinkedIn option, where it will ask for you login details and then the option to display on your social media.
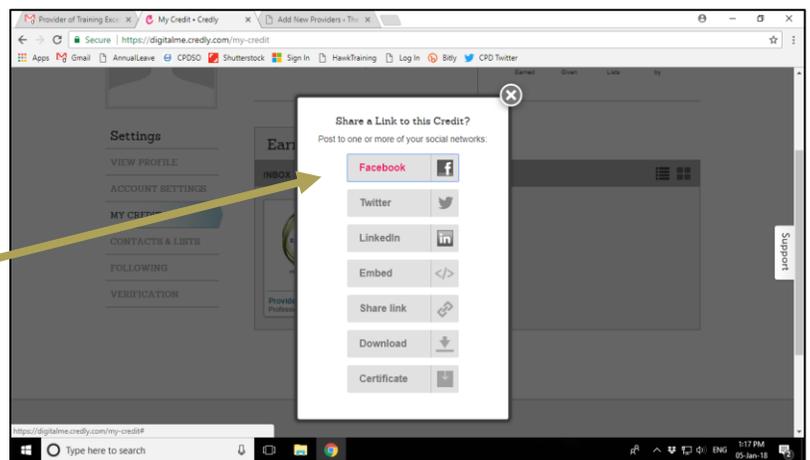
For example, if trying to add to your LinkedIn profile, the page will look like this on the left:
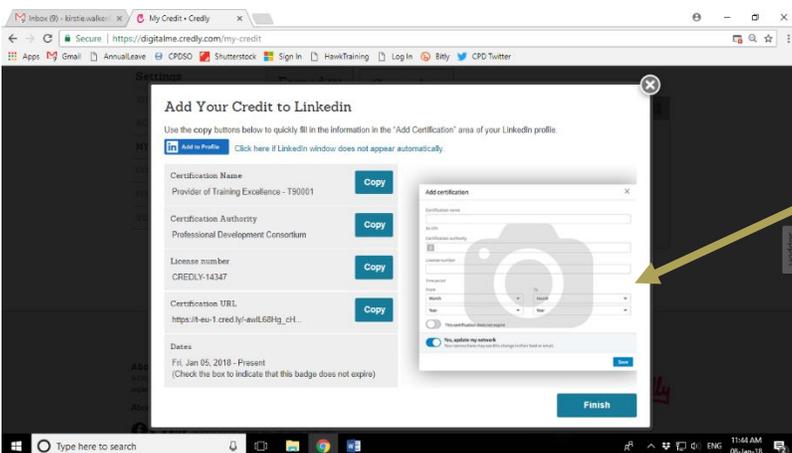
Please visit credly support pages, should you need further guidance on displaying your digital badge.

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